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STATE OF DELAWARE
BOARD OF EXAMINERS IN OPTOMETRY

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PUBLIC MEETING MINUTES:	Board of Examiners in Optometry
MEETING DATE AND TIME:	Thursday, September 12, 2019 at 4:30 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B, Cannon Building
MINUTES APPROVED:	

MEMBERS PRESENT

Kevin Brown, Professional Member, Chair
Joseph Nestlerode, Public Member, Secretary
Dr. Sonja Biddle, Professional Member
Dr. Margaret Prouse, Public Member

Members Absent

Katherine Miller, Professional Member, Vice Chair

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Lisa Smith, Administrative Specialist II

OTHERS PRESENT

None

CALL TO ORDER

Dr. Brown called the meeting to order at 4:33 p.m.

REVIEW OF MINUTES

The Board reviewed the minutes of the July 11, 2019 meeting. Dr. Prouse made a motion, seconded by Dr. Biddle, to approve the minutes with a minor change. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

The Board reviewed the Application Withdrawal Request submitted by Dr. Edward DeNeVe. Dr. Brown made a motion, seconded by Dr. Prouse to approve the request. By unanimous vote, the motion carried.

The Board reviewed the proposed Reciprocity Rules and Regulations submitted by Ms. Singh. Dr. Brown made a motion, seconded by Dr. Prouse to approve the changes made to the document. By unanimous vote, the motion carried.

NEW BUSINESS

Review of Internship Application(s)

The Board reviewed the Internship application submitted by Dr. Samantha Kravetz. Dr. Brown made a motion, seconded by Dr. Prouse to approve Dr. Kravetz to begin her 6 month internship. By unanimous vote, the motion carried.

The Board reviewed the Internship application submitted by Dr. Kyle Kravetz. Dr. Brown made a motion, seconded by Dr. Prouse to approve Dr. Kravetz to begin his 6 month internship. By unanimous vote, the motion carried.

Reciprocity Application Review (Contingent)

The Board reviewed the Reciprocity application submitted by Dr. David Duffy. Dr. Brown made a motion, seconded by Mr. Nestlerode to approve Dr. Duffy for licensure, contingent on receiving licensure verification from New Jersey. By unanimous vote, the motion carried.

OTHER BUSINESS

Dr. Biddle discussed the current DelPros correspondence which was sent out by email to all Delaware Professional Licensees.

The Board members reviewed and approved the 2020 Optometry Board Meeting Dates.

There was a discussion regarding the 2019 Random Audit. The Board members will arrive earlier than 4:30 on December 12, 2019 to begin the review of the audits.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business, Dr. Brown made a motion to adjourn the meeting at 4:48 p.m. By unanimous vote, the motion carried. The next meeting will be held on Thursday, December 12, 2019 at 4:30 p.m. in Conference Room B, 2nd floor, Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Respectfully submitted,

A handwritten signature in black ink that reads "Lisa Smith". The signature is written in a cursive style with a large, looped initial "L".

Lisa Smith
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal.